

# Ocean Avenue Association Interim Board of Directors

## Final Minutes

Monday, June 27, 2011, 6PM at Ingleside Branch Library  
Community Room  
1298 Ocean Avenue at Plymouth

Call to order by Board Chair Howard Chung at 6:07PM

Members present: Howard Chung, Walee Gon, Roger Seto and Dan Weaver. Absent: Rick England, Matt Patel.

Approval of Minutes for meeting of June 13: Minutes were approved unanimously,

Action to remove a board member for non-attendance to allow completion of IRS filing for non-profit status: After discussion and public comment, members voted unanimously to remove board member Matt Patel from the board for missing every meeting since the first meeting in February. This establishes a board of 5 members with a quorum of 3 members.

CDBG update: Dolly Sithounolat reported on the Community Development Block Grant situation. She requested that the board send a letter to OEWD. Chair Howard Chung agreed to do so.

Brief report from the hiring committee: Kate Favetti reported on the progress of the hiring committee and outlined its meeting schedule for the next 2 weeks. The committee will be prepared to report its recommendations to the board at the July 14 board meeting.

Discussion of plans for start of maintenance services and communications to merchants and property owners in the CBD: Dan Weaver reported on the plan to begin pressure washing services to the CBD in early July and lasting throughout the month. General maintenance work can start on July 15 if the assessments are transferred to the organization by then.

General Public Comment, for items not on this agenda: Alex Mullaney asked if the City has told us the amount of assessments that have been collected. He also asked for a progress report on the website development for the OAA.

The next meeting of the OAA will be held on July 14 at 6PM at the community room of the Ingleside Branch Library.

Adjournment The meeting was adjourned at 7PM.